

Terms of Reference

Chepping Wye Valley Local Community Partnership

24 September 2008

Purpose of Report.

- (a) To **inform** Chepping Wye Valley Local Community Partnership (LCP) of the contents of the proposed LAF/LCP terms of Reference (including Constitutional and Operating Arrangements)
- (b) Members of the Local Community Partnership are asked to **note** this report and are invited to **discuss** elements of the Terms of Reference (including and Operating Arrangements) that are open for LCP decision.

Background

1. The County Council at its meeting on 10 July agreed, as part of the report (appendix F), GC2C a draft CONSTITUTION (including TERMS OF REFERENCE AND OPERATING ARRANGEMENTS)
2. There are elements of these documents that are specifically related to individual LAFs/LCPs and some items will require discussion and agreement by each LAF/LCP. These items include attendance at LAFs/LCPs by local stakeholders.
3. A presentation of the document and its contents will be made at the first LAF/LCP in each area (from September 2008 onwards) and members will be invited to discuss the contents and feedback their views via the minutes of the meeting. Any comments and observations will be used to inform any future reviews of LAF/LCP arrangements.
4. Where appropriate recommendations regarding attendance (3 above) specific to each LAF/LCP will be noted and added to the document specific to that LAF/LCP.

- 5 Allocation of representatives - on the size of population and the make-up of the parish areas it is suggested that the parish representation be based on the number of parish wards as follows:

Chepping Wycombe Parish Council	-	3 Representatives
Little Marlow Parish Council	-	1 Representative
Hedsor Parish Meeting	-	1 Representative
Wooburn & Bourne End Parish Council	-	3 Representatives
Hazlemere	-	2 Representatives

- 6 The LCP is invited to identify any member organisations it considers would benefit from working with it. The meeting is advised that under the Pathfinder Pilot the LCP is a Level 2 meeting, the work of Level 1 meetings is being tested in pilots in Downley/Disraeli and Stokenchurch, Radnage and West Wycombe. The meeting may wish to see how the pilots work before appointing any organisations to the LCP.

- 7 Delegated Budget Scheme 2009/10 - Chepping Wye Valley allocation is £28,099.58.

The LCP will be invited to discuss schemes later in the year. Chepping Wye Valley LCP has been identified as a pilot for Participatory Budgeting for the allocation of the Delegated Budget Scheme 2009/10. More details will be available at the meeting.